



Booking a Hotel with YourTrip



Booking a hotel in YourTrip

Step 1 – Starting a new search

Welcome MATTHEW LAMBERT How would you like to start your next trip						
r Flight I Hotel ⊖ Car 🗟 Rail ∨ 🖨 Transport …						
Recently Updated Continue building and editing your trips View all Trips						
After logging in, Select: Hotel						

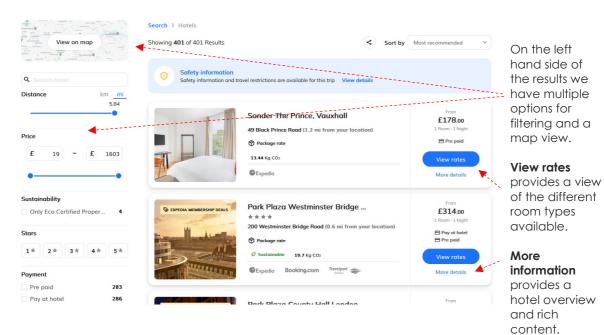
Step 2 – Add search details and traveller:

🛧 Flight 🏢 Hotel 🖨 Car 🗟 Rail 🗸	🛱 Transport	P Parkin	g			
Book and stay at your hotel						
Where would you like to stay?	괴	Ħ				
St 1 traveller	~	1 Roor	n			~
Add traveller +2				🔊 Trav	el request	Search

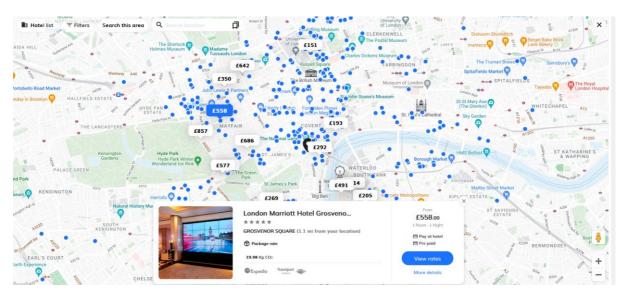
Hit Seach -----



Step Three – results:

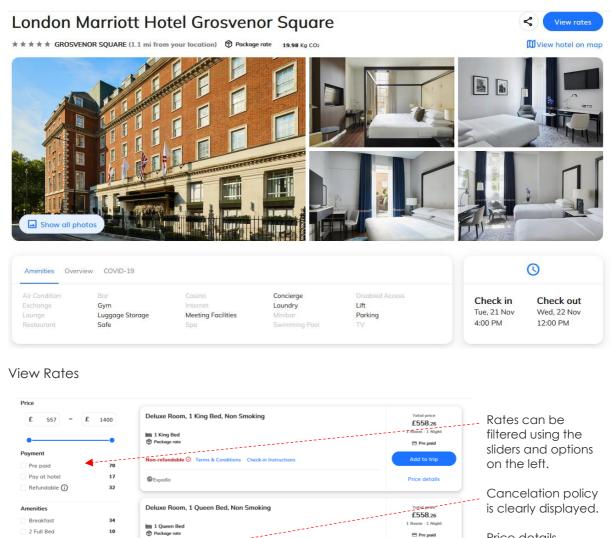


Map View





More Details



Price details provides breakdown of rate and tax.

Price detai

£560.15

🖹 Pre paid

Price details

Rate policy/T&C's.

Step four - Add to Trip

Add to trip

20

19

9

58 29

Once you have chose your desired room simply Add to Trip.

Non-refundable ③ Terms & Co

Deluxe Room, 1 King Bed, Non Smoking

Non-refundable ① Terms & Conditions

Expedia

🛅 1 King Bed

Expedia

ons Check-in

1 Full Bed

1 King Bed

1 Queen Bed

Agreement

Suppliers

Expedia

ravelport 🕳



Step five - Trip overview

Trip overview		≮ ∶	Cart
Add more services	🖨 Car 🗟 Rail 🗸 🖨 Transport		London Marriott Hotel £656.78 Grosvenor Square Tue, 21 Nov - Wed, 22 Nov 1 Night, 1 Room
Overview Requests			Total £656.78
Tuesday, November 21			Proceed to Checkout
1 Night at LHR PENDING BOO	KING		1
Delu:	ondon Marriott Hotel Grosvenor Square eluxe Room, 1 Queen Bed, Non Smoking efundable ^{13,87 Kg} CO ₂ ue, 21 Nov - Wed, 22 Nov, 1 Night, 1 Room	^{Торау} £656 .78	
	More details >	Paid by TMC	
Extras		~	
Please add the required extras			/
Special request		+ Add	
*I accept the Terms & Condi			
			/

Check your details are correct and then accept the T&C's before hitting Procced to Checkout.

Step six – Book and finalize

Booking details	Cart	Cart	
Review & Select — 2 Booking details — 3 Confirmation	Grosver Tue, 21 No	Marriott Hotel £656.78 nor Square v - Wed, 22 Nov	
Travellers Reference Questions	Total	£656.78	
A MATTHEW LAMBERT	^ Во	Book and Finalize	
*TRAVEL REASON			
*BOOKER NAME			

Here we complete the final details before checking out. If you have company specific information that needs capturing – you will see it here.

If you have a system of travel approvals this is where that approval flow will be triggered.

If not, you will simply see:

Book and Finalize

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